

City Attorney

SUSANVILLE LEGAL COUNSEL

Response Requested: Susanville City Council.

Reason for Inquiry: Information received by the Grand Jury is that the City Attorney is not asked to review all City legal documents and contracts.

Findings: The reason the City Council contracts with the City Attorney is for the express purpose of reviewing such documents.

One example of the lack of review by the City Attorney was the lease of the Knoch Building annex leased for City government operations while City Hall remodeling took place. Not only was the lease contract not reviewed prior to execution but also the entire lease amount of \$22,000 was paid in advance without City Council approval

The City Attorney was never asked to review the Notice of Retirement and Establishment of Compensation for the previous City Administrator that is presently under review by the City as to the agreements cost.

Recommendation: The City Council shall adopt the necessary procedures to insure that the City Attorney reviews all legal documents.